

College Council Minutes
Friday, May 10, 2013
Video I, 2:00 pm – 3:45 pm

- I. Welcome and Roll Call** - Margaret White presiding.
In attendance: Don Call, Margaret White, Blaine Hatch, Linda Humes, John Chapin, Terri Shevat, Lisa Jayne, Peg Erdman, Cynthia Blodgett, Maderia Ellison
- Deborah Keith, Tracy Chase, and Susan Olsen are excused
- II. Adoption of Agenda**
John Chapin motioned to approve
Peg Erdman seconded.
- III. Approval of Minutes – April 12, 2013**
Change Agenda to Minutes
Don Call motioned to approve the minutes
Margaret White seconded
- IV. Old Business –**
- a. College Picnic – who is invited? Can part-time staff and students be invited next year? – Cindy Hutton**
A discussion was had concerning the history and purpose of the picnic. The discussion was then tabled until the next College Council Meeting.
- V. New Business – Agenda Call**
- a. 2014/2015 Academic Calendar – Blaine Hatch – Possible Action Item**
Question was raised to Blaine as to why a Saturday was considered the last day of a semester. Blaine Hatch answered that he was unsure, but that it may have something to do with Commencement landing on a Saturday as well as some other classes.
Question was raised about the summer schedule which Blaine felt he could not answer properly.
Item will be brought back as Old Business in the next meeting.
- b. Election of new officers for the 2013/2014 Academic Year**
Peg Erdman and Maderia Ellison.
Motion was made to have Peg Erdman as the Chair and Maderia Ellison as Co-Chair
Seconded by Cynthia Blodgett

A voice vote was taken and in the chairs opinion, the motion passed.

VI. Organization Reports

a. Classified Administrative Staff Organization (CASO) Report – Margaret White

CASO elections were held and Ina Sommers returns as President, Margaret White is Co-President, Jessica Amos is Secretary, Daphne Brimhall is Treasurer. The CASO Newsletter called *The CASO Outlook* is off and running. CASO finished selling the last it's CASO Candy Bars which all of the proceeds go the CASO Scholarship Fund. CASO is also making plans for Fall Convocation in August. At the last convocation, CASO was put in charge of the Student Emergency Fund. CASO will be holding a silent auction at the Fall Convocation to raise money for the Student Emergency Fund.

John Chapin asked how faculty could nominate a student to benefit from the Student Emergency Fund. Margaret White stated that one should refer them to the President of CASO and NPC Vice President Mark Vest who will make the necessary determinations.

Donations to the non-perishable goods drive at the All College Picnic are still being tabulated and CASO sincerely appreciates everything that was given to the drive.

b. NPC Faculty Association Report – Kenny Keith

Faculty Association had a meeting and elections on Friday May 3, 2013. Elected were Gary Mack and Cynthia Hutton as Co-Presidents, Kenny Keith will be the new Treasurer, and Tracy Chase will be the new Secretary.

The Faculty Association is wrapping up its work on its scholarship programs as well. They will be releasing scholarships in the coming weeks for next year.

c. Student Government (SGA) Report – No report available nor given.

VII. Standing Committee Reports

a. Employee Relations Committee Report – Margaret White

The ERC discussed their Employee Satisfaction Survey. Gary Mack wants to add into the survey a question on how NPC can better serve the needs of the community. A link will be sent to the College Council to look over the survey and members are asked to respond back to Leslie Wasson as soon as possible with their thoughts on the survey.

The Supervisor Evaluation Process was turned over to the Faculty Association for review. Margaret White noted that it would probably come back to the Employee Relations through the Shared Governance process for future discussion and recommendation.

The Employee Relations Committee also discussed their Mission Statement which states that the Employee Relations Committee supports the mission of the College Council.

b. **Student Success Committee Report** – No report available nor given.

c. **Sustainability Committee Report – Margaret White**

The Earth Day t-shirts project was a huge success with 140 t-shirts sold.

\$85 in change will be donated to CASO for scholarships.

d. **Strategic Planning & Accreditation Steering (SPASC) – Blaine Hatch**

In their last meeting, the committee went through the results of the All College Retreat Breakout Meeting suggestion results.

They also spent time on the Quality Initiative, part of the Open Pathways Accreditation Process. 73 people responded to a survey for the project which Blaine Hatch felt was a good response rate. The largest response was related to Student Services. SPASC decided that this would be the broad area that would be focused on in the Quality Initiative.

Blaine Hatch felt that SPASC would continue to operate at some level during the summer, but not at the same level as they do during the regular academic year.

VIII. Next meeting – Peg Erdman

Peg Erdman determined that the meeting should be at the regular schedule which would place it on Friday, September 13th at 2pm.

VIII Adjournment

Motion to adjourn made by A. J. Taylor, Don Call seconded. Meeting adjourned.