

Northland Pioneer College

College Council

10-31-08

In attendance: Blaine Hatch, Cindy Hutton, Tad Spader, Mary Mathias, Russell Dickerson, Heidi Fulcher,
Michael Lawson, Gary Mack, Leslie Collins, Tracy Chase, Dianne Samarin, Angel Cerritos

- I. Adoption of agenda
 - a. Tad moved to adopt; second by Mary.
 - b. 10-31-08 College Council agenda adopted unanimously.
- II. Approval of 10-03-08 College Council minutes
 - a. Mary moved to approve; second by Cindy.
 - b. 10-03-08 minutes approved with 11 votes to approve and 1 abstention.
- III. Information Systems procedures and policies document
 - a. CC members wanted to know if the IS document was submitted for CC approval.
 - i. Michael commented that the document was being presented to NPC groups for questions and feedback and thought that the period for comment would end on 11-16-08.
 - ii. Task: Russell to contact John Velat or Mira White to confirm deadline for comment and find out when the document will be presented to all NPC.
- IV. Standing Committee reports
 - a. Enrollment Management
 - i. No report.
 - b. Employee Relations
 - i. Subcommittee has not yet met. A teleconference is scheduled for 11-04-08.
 - ii. At the last Benefits Team meeting, members suggested that the Benefits Team be folded into Employee Relations and that Benefits Team function be transferred to the Employee Relations Standing Committee.
 1. CC members indicated that the merger would be more efficient.
 2. CC members indicated that someone with payroll knowledge should be added to Employee Relations.

- a. An alternative to adding a member with payroll expertise would be to ask payroll to attend Employee Relations meetings to offer information.

- 3. Michael moved that CC recommend the function of the Benefits Team be transferred to the Employee Relations Standing Committee and that non-voting staff support personnel be invited to meetings as needed; multiple seconds.

- a. Motion passed unanimously.

V. Council discussion items

a. Council membership update

- i. Michael reported that he has not been able to identify someone to fill the CTE adjunct faculty position.

- 1. Linda Nobles was suggested as a possible candidate.

- ii. Compensation for adjunct faculty participation

- 1. CC members thought that CC had addressed the issue of compensation at a previous meeting.

- 2. Task: Russell to look back through CC minutes to see what was decided by CC regarding adjunct faculty compensation.

- iii. Task: Michael will follow up with Bobette Welch for possible adjunct faculty members from Arts and Sciences.

- iv. Task: Heidi will check with Yvonne Moore to see if she accepted her appointment to the Employee Relations Standing Committee.

b. January convocation

- i. Open Space

- 1. Theme: everyone at convocation should learn something.
 - 2. Discussion topics and times will be posted on a large schedule.
 - 3. Suggest some prescheduled topics such as: how to use Smart Boards and myNPC, green committee.

- a. Other topics: executive team update, someone from Arizona State Retirement fund.

- 4. Suggest that an email be sent out to get people thinking about possible discussion topics.

- ii. Convocation details and follow-up

1. Cindy teaches at SCC and volunteered to secure facilities.
2. Michael will check with Cosmetology and Therapeutic Massage programs to explore the possibility of having students available at convocation to work on participants.
3. Heidi will solicit help from classified and maintenance staff for the event
 - a. David Huish, Susan Olsen, Vicki Owen, Emma Hillend
4. Need to create large posters with Open Spaces rules
5. Need to have flip charts and markers for report out. Notes need to be taken in discussion groups.
6. Administer survey at end to get feedback?
7. Food: do it yourself sub sandwiches; no nuts.
8. Door prizes: weird ones?

VI. CASO report

- a. Fundraising ideas for student scholarships being developed.
- b. CASO members are organizing a silent auction with proceeds to benefit the United Way.

VII. Student Government report

- a. Student Government wants to implement a new process where each campus has its own representatives and budgets.
- b. SGA officers Brandy Hatch, Angel Cerritos and Trevor Foster attended a national leadership conference in San Diego, California.
 - i. They received training in publicity, promotion and team building.
- c. SGA wants to have student forums at each campus.
 - i. A forum will occur at SCC on 11-06-08 from 4 to 6pm
 1. Want to ask students, faculty and staff what they would like to see from student government.
 2. Food, drinks and raffles will be available.
 3. Posters will be produced to promote the event.
- d. SGA will seek to raise money for scholarships to help students go on the annual student trip to Costa Rica.
 - i. 4 or 5 students participated last year; SGA wants to raise more money to increase participation.

- VIII. Faculty Association report
 - a. The Faculty Association will meet on 11-07-08 at SCC following the SPASC workshop.
 - i. Faculty will be treated to a catered lunch.
 - ii. The Faculty Association will look at current challenges and seek solutions.
 - b. Michael Lawson is now the acting chair for the Instructional Technology subcommittee (under Instructional Council).
- IX. SPASC report
 - a. Core component workshops
 - i. Workshops scheduled for today, 10-31-08, next Friday and 12-05-08.
 - ii. Criterion groups are focused on gathering examples of evidence and working on the self-study.
- X. Identify CC member to report at the next All-College meeting
 - a. Heidi will report at the next meeting.
- XI. Next College Council meeting date
 - a. Friday, December 5, 1:30-3:30pm on Video 1.

Russell moved to adjourn; second by Michael.

Meeting adjourned.