NPC Library System
Annual Report 2005-6

Review of library's goals during the academic year		

Review NCA accreditation standards and implement necessary changes.	Library strategic plan, Title 3
	
	Library strategic plan, Title 3, Library enrollment mgt
	
	Title 3, library enrollment mgt
	
	Library strategic plan, library enrollment mgt
	
	College
	
	College, Title 3
	
	College
		Library provides access to resources – fine
		    NPC evaluates use of learning resources – weak, needs collaboration with faculty
		    NPC assesses effectiveness of learning resources – weak, needs collaboration with faculty
		    NPC supports students, staff and faculty using technology effectively – could improve AV equipment training and verifying faculty needs
		    NPC provides effective staffing and support for learning resources - weak at some centers
		    NPC systems & structures enable partnerships and innovations that enhance student learning and strengthen teaching effectiveness – Title 3 with Coconino Community College, need more collaboration with faculty
		    NPC budgeting priorities reflect improvement in teaching and learning is a core value – not measured

Expand access to technology thru ports for personal laptops, DVD recorders, training on use of new technology.	Library strategic plan, College planning (I.S.)	Campus libraries now have ports for laptop access to Internet in libraries & classrooms DVD recorders purchased but still need training for staff and faculty
Continue to improve library staff training and obtain full participation from all library staff including work/study and temporary employees regardless of location	Library strategic plan	Training modules on Infoweb revised. 3 center staff and 1 campus work/study did not complete the training.
Expand the information literacy program so that more students are reached	Library strategic plan	Increased – see table Use of Services; hands-on quiz devised, needs more improvement

Evaluate various databases	Library strategic plan, Title 3, library enrollment mgt	Several were added to support specific courses
Create learning objects	Library strategic plan, Title 3, Library enrollment mgt	Postponed until 2006-7
Campus conference rooms converted to testing rooms	Library enrollment mgt	Completed
Provide computer testing for nursing program	College plan	Completed
Solicit more input from faculty for new materials	Library enrollment mgt	Nursing Division staff requested visual materials – purchased. Reminders in new faculty training handouts
Encourage WebCT instructors to promote use of library & add remote codes to courses	Library enrollment mgt, Title 3	Letter sent to Internet Guidance Committee – no response
Complete government documents inventory	Library strategic plan	Completed
Complete entry of backlog government documents electronic resources	Library strategic plan	Completed
SCC law collection dismantled	Library strategic plan	Books removed; shelving re-arrangement not completed. LCC able to re-arrange gov doc collection

Thoughts from Head Librarian:

1. Drop in college enrollment is reflected in decrease of use of library materials and services – except with information literacy / library orientation which was a library staff goal to increase.

2. Training of library staff continues to be an issue.

3. Efforts to arrange for collaboration with faculty have not been very productive even though this is part of NCA Accreditation as well as Title 3. Wondering if this must be administrative directive instead of library requests.

4. Information Services was very helpful in expanding access to technology.

	# Patrons Registered by end of June							
	Students 2004-5	Head # 2004-5	Students 2005-6	Head # 2005-6	Faculty/Staff 2004-5	Faculty/Staff 2005-6	Community 2004-5	Community 2005-6
Heber	39	124	72	137	0	0	0	0
Hopi	188	236	139	237	7	6	30	17
Kayenta	97	136	103	122	4	4	0	0
LCC	591	617	563	461	38	37	141	136
PDC	537	752	487	556	74	60	133	100
SCC	428	546	460	609	32	34	162	127
SPE	78	339	28	293	8	6	2	2
STJ	81	150	82	175	4	4	13	15
WMC	1106	1571	1122	1525	64	63	165	151
WRV	305	395	215	320	13	11	270	313
Internet	0	357	1	362	n/a	n/a	n/a	n/a
Total	3450	5223	3272	4797	243	225	916	861
		decrease				decrease		decrease

Use of Materials

	Collection checkout 2004-5	Collection checkout 2005-6	Open Lab Computer 2004-5	Open Lab Computer 2005-6	AV Equipment 2004-5	AV Equipment 2005-6	Reserves 2004-5	Reserves 2005-6
Heber	12	4	167	169	46	7	0	62
Hopi	912	286	1951	2018	77	23	160	14
Kayenta	139	134	3089	3013	25	266	43	90
LCC	2266	1547	9971	11298	2907	2448	441	207
PDC	3218	1672	6311	5614	282	219	199	183
SCC	2622	1579	5306	5053	1515	925	189	101
SPE	136	70	442	388	97	23	107	29
STJ	305	375	839	784	3	125	9	175
WMC	2836	1159	6344	6244	5436	5379	645	347
WRV	436	354	4167	2784	478	72	52	28
Total	12882	7180	38587	37365	10866	9487	1845	1236
		decrease		decrease		decrease		decrease

Use of Services

	Directional questions 2004-5	Directional questions 2005-6	Reference Questions 2004-5	Reference Questions 2005-6	Orientation Programs & # served 4-5	Orientation Programs & # served 5-6	Tests Monitored 2004-5	Tests Monitored 2005-6
Heber	0	0	0	0	7/96	12/143	213	262
Hopi	1092	20	263	11	6/90	0	598	164
Kayenta	321	279	0	2	26/173	140/274	129	400
LCC	3947	3979	1224	1057	17/142	6/31	1164	737
PDC	1786	1441	569	365	8/96	12/104	1052	784
SCC	5262	2375	608	534	13/110	8/66	1087	820
SPE	125	519	7	37	0	0	84	211
STJ	24	19	43	7	0	0	362	467
WMC	2533	3100	606	498	13/124	19/282	2096	1701
WRV	685	923	108	73	2/38	2/48	819	535
Total	15775	12655	6099	2584	92/869	199/948	7604	6084
		decrease		decrease		**increase**		decrease

Use of Databases

# available 2004-5	# searches 2004-5	#available 2005-6	#searches 2005-6
14	74,951	22	36,998
7 paid by Title 3		13 paid by Title 3	decrease
Possible that dramatic decrease in # of searches may be partially due to change in method of EBSCO keeping statistics.			

	Comparison of Similar Libraries						
	Total FTE	Lib Staff per 1,000FTE	Expenditures books, serials	Total expenditure per FTE	# Books, Serials	#Books, Serials per FTE	Current print serial subscription
National Average	3170	8.12	$149,725	$386	223,226	70	2,978
State Average	3832	3.32	$72,205	$112	97,353	20	718
NPC	2266	8.38	$60,536	$205	40,023	18	232
Cochise Community College AZ	2787	6.28	$115,860	$262	69,045	25	286
Western Nevada Community	2266	10.59	$91,284	$383	42,500	19	228

Date from National Center for Education Statistics for 1994. Preferred benchmark would be Mohave Community College but they did not submit Academic Library Survey.

	Comparison of Similar Libraries					
	Total Interlibrary Loans Provided	Total Interlibrary Loans Received	Circulation per FTE	Hours open in typical week	Gate count in typical week	Reference transactions in typical week
National Average	2,300	1,958	13	58	4,276	292
State Average	1,170	656	4	27	2,345	107
NPC	254	215	9	63	8,581	85
Cochise Community College AZ	219	200	12	70	700	150
Western Nevada Community	188	85	3	63	1,765	157

Notice – gate count for NPC includes all students who pass thru libraries to go to classrooms and is not truly indicative of how many people use the library – it is inflated.

Over all, NPC library system seems to rate favorably with similar community college libraries and not terribly out of line with the Arizona average.

The library will continue to strive for improvement for issues compatible with college planning and also the Association of College & Research Libraries:
1) setting goals
2) establishing and evaluating quality services
3) providing information and instruction to users
4) adding and reviewing collection
5) providing access to materials and serving distance learners
6) developing library staff
7) reviewing facilities needs
8) establishing collaborative and cooperate relationship with faculty

Trudy L. Bender, Head Librarian
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