

Northland Pioneer College
College Council Meeting
Friday, May 2, 2008
Video 1, 1:30pm

- I. Welcome and roll call
 - A. College Council members present: Heidi Fulcher, Blaine Hatch, Mira White, Cynthia Hutton, Beaulah Bob-Pennypacker, Michael Lawson, Leslie Collins, Tracy Chase, Cindy Trail.
 - B. Guests Present: J. Swarthout, E. Henderson, E. Bishop, T. Eager, J. Taylor, B. O'Laughlin, T. Stickel, M. Chance, T. Nagle, R. Jackson, M. Bazan, B. Manthei, S. Willis, D. Johnson, H. Lucas, O. Hodgeson, J. Barnes-Slocum, A. Hess, E. Robinson, G. Maloney, S. Manor, M. Vest, N. Connolly, P. Canary, D. Ashcraft.
- II. Adoption of Agenda
 - A. Identified need to elect CC Chair and Recorder and to clarify summer CC meeting schedule. Agenda adopted with addition of CC elections and meeting schedule discussion to be added after item IV (Public comment).
- III. Approve minutes from previous meeting
 - A. Draft of minutes forwarded to Chair but not to CC membership for review.
 - B. Chair to distribute draft of minutes electronically to CC membership by 05/09/2008. Members to review, offer corrections, and approve minutes via e-mail.
- IV. Public Comment
 - A. No public comment.
- V. College Council Elections
 - A. Positions to be filled for upcoming academic year: Chair, Recorder (Secretary).
 - 1. Heidi Fulcher volunteers to continue as Chair. Russell Dickerson volunteers to continue as Co-Recorder.
 - 2. Slate of Candidates offered to CC membership: Heidi Fulcher, Chair, Russell Dickerson and Mary Mathias (current Co-Recorder), Co-Recorders.
 - 3. Above positions approved by unanimous vote.
 - 4. Tad Spader to serve as Director representative to CC in September.
 - B. Concern: It may be difficult to obtain quorum for summer CC meetings due to lack faculty member availability.
 - 1. June 6th CC meeting to be held on Video 1.

2. July and August CC meeting times and places to be decided based on CC member availability. Will consider teleconference meetings as alternative.

VI. Standing Committee Reports

A. Employee Relations Committee

1. Update on Grievance Procedure given by Troy Eager, Director of Human Resources. Revision to grievance procedure is better because it is: easier to read/understand; involves HR department in procedure; provides more protection for NPC President by creating more lower and intermediate levels of procedural action/approval. Revision to be distributed electronically for college-wide review.
2. Banding issue report given by Cynthia Hutton. ERC recommends hiring a consultant to look at banding issue due to the scope and complexity of compensation issues. Vice Chair Hatch recommends CC discuss hiring of a consultant at next CC meeting.

B. Enrollment Management Committee

1. Mira White reported that work on alumni/student recognition is still in progress. Mira will meet with President Swarthout for clarification.

VII. Review requests received

A. Report on uncertain fiscal future given by President Swarthout and Vice President Blaine Hatch. The feeling from the state legislature is that there will be budget cuts.

1. Scope of cuts not yet clearly known. One assumption is that NPC's capital funds will be swept this year. This is about \$487,000 and represents a 15% reduction in funding. Bright side: operational budget not touched.
2. Due to budget uncertainty, Executive Team will design a 3 year recession plan. This plan will allow the college to plan ahead so as to anticipate and minimize the effect of future budget cuts. Plan to be worked on over next 2 to 3 weeks and when completed will be distributed to all NPC.
3. President Swarthout asked for ideas (college-wide) to save money by looking at job/processes that can be streamlined. Ideas to be send to President Swarthout and/or Blaine Hatch via e-mail.

B. Professor Greg Maloney requested to address the CC concerning recertification and reevaluation of teaching fields for current NPC faculty.

1. Dr. Maloney presents two documents: a matrix of teaching fields and subject matter areas developed by the Arizona State Board of Community Colleges; a document from the Higher Learning

Commission titled “Commission Guidance on Determining Qualified Faculty”.

2. Dr. Maloney had serious concerns with HLC guidelines. President Swarthout attempted to clarify by stating that the HLC guidelines are not a new set of rules for determining qualified faculty. President Swarthout stated that Dr. Maloney needs to direct his concerns to her and the Vice President for Learning.
3. Mira White moves that Dr. Maloney meet with President Swarthout and Vice President Henderson to review the two documents. Motion seconded by Dr. Michael Lawson. Motion passes by unanimous vote.

VIII. CASO report

- A. Russell Dickerson reported that CASO spring retreat to occur at Heritage Hall in Snowflake on May 9th. This will be an important meeting for CASO planning and election of officers. Retirees will also be honored.

IX. Student Government Association report

- A. No SGA members present to give report.

X. NPC Faculty Association report

- A. Rickey Jackson reported that Dr. Maloney had addressed the Faculty Association concerning faculty qualifications (*see item VII, B.*). No other issues or new business brought before the Faculty Association.

XI. SPASC, Higher Learning Commission report

- A. Blaine Hatch reported that SPASC has been very active. SPASC members attended a HLC conference in Chicago and participated in a self-study workshop.
- B. Subcommittee members attended a retreat in Snowflake on 04/25/08. Work progressing on strategic plan update.
- C. An e-suggestion box will be placed on the strategic plan webpage and all of NPC is encouraged to offer input.

XII. CC member to report at next All-College meeting will be Heidi Fulcher, CC Chair.

XIII. Date of next CC meeting: 06/06/08 at 1:30pm on Video 1

Motion made to adjourn, motion seconded.

Meeting adjourned.