

Northland Pioneer College
College Council Meeting
Friday, April 4th, 2008
NPC Video I
1:30 p.m.

- I. Welcome and roll call
 - A. College Council (cc) members present: Candy Canida, Tracy Chase, Leslie Collins, Russell Dickerson (left early), Heidi Fulcher, Blaine Hatch, Cindy Hutton, Mike Lawson, Mary Mathias, Frank Pinnell, Mira White.
 - B. Guests Present: Susan Olsen, Janet Critser

- II. Adoption of agenda
 - A. Mira White asks that an update on CC's website request be added
 - B. Chair calls for motion to adopt agenda with following amendments: Report about website is added under Tasks Assigned. Frank Pinnell moves to adopt agenda. Cindy Hutton seconds motion. Agenda adopted by unanimous vote.

- III. Approve minutes from March CC meeting
 - A. Chair calls for motion to approve minutes from March College Council meeting.
 - B. Frank Pinnell moves to approve 03/07/08 CC minutes. Several members of CC second motion. Minutes approved by unanimous vote.

- IV. Public comment
 - A. Blaine Hatch speaks about open enrollment for health care benefits
 - B. Janet inquires about the progress of the banding system issue. Heidi Fulcher asks her to wait until that item on the agenda
 - C. Mira encourages everyone to attend a JICS training meeting. Mary Mathias asks if students will be trained on JICS. Mira said that the students might get a JICS info pamphlet.

- V. Progress on Tasks Assigned
 - A. Approved minutes were posted by Recorders
 - B. A draft of last minutes were sent to CC members
 - C. Chair send out an early reminder and call for agenda items to all NPC
 - D. Russell Dickerson gave the CC report at the last All NPC meeting (03/08)
 - E. CC nomination forms went out to directors and controller for a vote.
 - F. Mira updates CC on an old task assignment, a website for CC that would have places for public and private conversations and postings. Mira suggested that CC use JICS, as it has all of the capabilities that were requested. Mira would like the CC to approve the JICS format at the next meeting, after everyone has attended JICS training.

VI. Standing Committee Reports

A. Employee Relations Committee (ERC) Report given by Cindy Hutton:

1. Grievance policy: the lawyer has not notified them yet of approval.
2. Drug free policy: the lawyer wants to be involved in that discussion. The ERC is studying a government website for policy tips.
3. The ERC is looking into the lateral moves policy and comparing it to other schools. They would like NPC service and professional meetings to count toward lateral moves. They want opportunities for lateral moves to be equal across faculty and staff. Question: If NPC pays for the employee's training, or pays employee's salary during training, does that count for a lateral move?
4. Banding system update: the ERC feels unqualified to make a new system and suggests that a consultant be hired.
 - a. Janet Critser tells the CC about her salary calculations, and why they show that NPC needs to re-vamp the banding system to compensate people for experience and professional development.
 - b. Cindy Hutton asks Janet to write her case in an e-mail to the ERC.
 - c. Leslie Collins asks if there is a timeline for hiring a consultant to address the banding issue.
 - d. Blaine Hatch says that we as the CC can make a recommendation to the President to hire a consultant, but we cannot give a timeline.

B. Enrollment Management Committee (EMC) report given by Mira White:

1. Susan Olsen gives an update on the progress of the Student/Alumni Recognition project. CC members have been provided with sample nomination forms, rules, and procedures, as well as questions.
 - a. Susan outlines that they would like to have two pushes for nominations each year, but they would accept nominations year round. The committee envisioned an award being given to an alumni or friend of the college each month that the board meets. A story about the recipient would be given to the media each month as well.
 - b. Mira White said that she thinks that the president would rather have fewer interruptions of the board meetings, and perhaps would rather have several students receive the award at once.
 - c. Blaine Hatch suggests that the stories could still be given to the media one month at a time.
 - d. It was suggested that the language of the award should tie in more closely with NPC mission statement.
 - e. It was decided that Mira White would ask Jeanne Swarhout what she envisioned for the award and then report her findings to the Recognition committee for revisions.

- C. Council requests that the Enrollment Management and Employee Relations Standing Committees email their minutes to the Council via the recorders.
- VII. CASO Report given by Mira White
- A. Russell Dickerson has been elected to another 2 year term on College Council.
 - B. CASO Spring Retreat: Election of CASO officers will occur, as well as planning for the next several years. Full member attendance is requested.
- VIII. Student Government Association (SGA) Report by Candy Canida
- A. Several SGA members went to a leadership conference and took a leadership credentials test. They learned more effective ways of conducting meetings. Candy felt the conference gave them a lot of good information.
 - B. The 10K Fun Run is still being planned. SGA is designing posters and T-shirts and planning the route.
 - C. SGA has had low participation lately.
- IX. SPASC, Higher Learning Commission Report (HLC) given by Blaine Hatch
- A. An accreditation visitor, Mary Breslin, is scheduled to be at NPC October 15th and 16th. It was suggested that the CC could meet with her.
 - B. The accreditation visit is scheduled for October 26-28, 2009.
 - C. The Higher Learning Resource page is still growing, and contains lots of information.
 - D. The next SPASC retreat is scheduled for the morning of the NPC picnic.
 - E. The Strategic Plan update will be presented to the governing board soon.
- X. Identify CC member to report at next All-College meeting
- A. Blaine Hatch volunteers to report at the 04/18/08 All-College meeting on Video 1 and 2 at 11:30 a.m.
- XI. Next CC meeting to be held May 2, 2008 at 1:30 p.m. on Video 1.
- A. Frank Pinnell motions to adjourn.
 - B. Blaine Hatch seconds to motion.
 - C. Motion passes by unanimous vote.
 - D. Meeting adjourned.