

Northland Pioneer College
College Council Meeting
Friday, Nov. 2, 2007
NPC Video 1
1:30-3:30pm

College Council members in attendance: Beulah Bob-Pennypacker, Tracey Chase, Leslie Collins, Russell Dickerson, Heidi Fulcher, Blaine Hatch, Cynthia Hutton, Randy Hoskins, Michael Lawson, Mary Mathias, Frank Pinnell, Cindy Trail, Jerilynn Tutt, Mira White.

Introduction of members

Standing Committee Updates: Employee Relations Committee has not yet begun meeting; Troy Eager was named as the Chair. Two more members are needed for that committee.

Update on tasks assigned: Mira White reported that Bill Grindstaff approved that CC can have web space on the NPC website, however it cannot be set up until a Webmaster is hired (the search is in progress and may be filled by early spring.) There will be a link from the main NPC site: a public page and a private CC members log on page. Benefit: page will be accessible outside of NPC network.

Overview issues raised: set CC standing agenda; set procedure for putting items on the CC agenda; identified ways to communicate with the college community; clarified the relationship between the CC and Standing Committees; set procedures for communication between CC and Standing Committees; need to fill vacant positions on Standing Committees; importance of adjunct input; Blaine's graphic clarified; defining CC as an "umbrella group" that stays informed and has broad interests

Standing Agenda Items determined:

- Call to Public (Guidelines determined: To be held at the beginning of CC meeting. Each person gets [up to 5 minutes](#). CC reserves the right to limit participants if time will go over 30 minutes.)
- Updates from: Standing Committees, CASO, Student Government Association, Faculty Association, SPASC, Higher Learning Commission
- Review CC suggestion e-mails.
- [Identify who will report at next All-College meeting.](#)

Procedures for getting Items on the Agenda:

Deadline for agenda: 10 days prior to CC meeting.

Submit requests to the CC via e-mail. CC e-mails will be sent to Records, who will then compile items and send them weekly to the entire CC. The CC will discuss items, and may send items to the appropriate Standing committees. The Standing Committees will make recommendations to the CC. The CC will take action and make recommendations to the President.

Ways CC will Communicate with College Community:

- All College Monthly Meetings, 3rd Fridays from 11:30am to 12:30pm (CC members will take turns giving updates)
- President's Update Newsletter: Blaine will write as needed...it was determined that this would be a good forum to share updates, ask for input (gather pros/cons on issues), refer people to CC web space. It was suggested that Survey Monkey could be used to gather yes/no votes on issues.
- All NPC e-mail from Heidi Fulcher reminding people of upcoming CC meetings.
- Post CC notices on bulletin boards on each campus and center.
- CC web space.

CC and Standing Committee Interaction:

- The CC will give items/issues to the appropriate Standing committees to hash out.
- The Chair of the Standing Committee will address the CC with updates and recommendations.
- The CC will discuss recommendations and take action.
- The Standing Committees will also initiate items/concerns for the CC.

Blaine's Graphic Clarified/ Discussion of CC's role

Blaine Hatch distributed a hand out that clarified the relationship between the Higher Learning Commission, the NPC Mission Statement, the District Governing Board, SPASC, the Strategic Action Plan (Pillars), and the Criteria Subcommittees. Question: How does CC fit into this concept? Answer determined: CC is not limited to planning and accreditation, it is broader in scope. CC will give input on the priorities of the Strategic Plan.

CC Membership Issues/ Suggestions

- Frank Pinnell: Still needs 4 people for Standing Committees. Names suggested: Yvonne Moore, Linda Novels, Eli Blake, Ruth Zimmerman.
- Cindy Trail: Seek out dedicated adjunct faculty. Adjuncts do not feel as if they are a part of NPC, yet their input is vital and there is much to be gained in including them.
- Explore compensation for adjunct members of committees/associations.
- Collect suggestions from Center Managers for possible adjunct faculty.

Tasks Assigned:

- Mira White will put together a CC group e-mail.
- Mira will create a CC e-mail account that will go to Recorders, Russell Dickerson and Mary Mathias.
- Heidi Fulcher will send out an all NPC e-mail urging people to get items to CC for the agenda 15 days before each CC meeting. (5 days before 10 day deadline)
- Blaine Hatch will write a CC blurb as needed to be included in the President's Newsletter.

- Heidi Fulcher will attend the All College Meeting, Nov. 16th to present a CC report.

SPASC Meeting Update from Blaine Hatch

Action plan was broken into separate components. Timelines, measurable outcomes, and who is responsible for tracking progress are being determined. Connections were made between NPC goals and criterion. A self-study document is about a year away. Strategic plans from SPASC may be available for the next CC meeting.

CASO Update from Cindy Hutton

Retreat, Nov. 30th, day before NPC Holiday Party (Dec. 1st, 6-10pm @ PAC). Retreat will feature motivational/health speakers.

SGA Update from Jerilynn Tutt

- SGA had a meet and greet and gathered student suggestions. Most of the suggestions called for more student activities.
- The SGA needs e-mail available, and would like to see all NPC students with NPC e-mail accounts. (Mira White says that this will be coming with the new system next year.)
- Jerilynn Tutt will be going to a leadership conference in Orlando, FL, Nov. 17-20th

Move to adjourn.

Meeting adjourned.

Next meeting: Dec. 7th @ 1:30pm, Video 1.