

Northland Pioneer College
College Council Meeting
Friday, August 1, 2008
Video 1, 1:30pm

I. Welcome and roll call

- A. College Council members present: Blaine Hatch, Russell Dickerson, Mira White, Cynthia Hutton, Michael Lawson, Mary Mathias,
- B. Guests Present: Deb McGinty, Don Richie, Loyelin Aceves, Kristen Williams, Lance Chugg

II. Adoption of Agenda

- A. Quorum was not reached. Blaine (chair for this meeting) decided to proceed with the meeting on a strictly informational basis. No official action would be taken.

III. Approve minutes from previous meetings (April and May)

- A. Approval of April and May minutes not addressed due to lack of quorum.
- B. Task: Russell to e-mail unapproved minutes to the CC membership, and request that members approve the minutes electronically before the next meeting (9/5/08).

IV. Public Comment

- A. Call made; no public comment offered.

V. Standing Committee Reports

- A. Employee Relations Committee Report
 - 1. The Cindy Hutton reported that the ERC has done a lot of work on the Substance Free Policy.
 - 2. Committee Roster Update: ERC has an opening for a full time faculty member and an adjunct faculty member. New CASO President, Suzanne Tresize, is expected to sit on the committee rather than appointing a designee. FA President, Mike Lawson, may appoint a designee for his seat on the committee. It was stated that Frank Pinnell may be interested.
 - 3. Troy Eager and ERC have been discussing Pillar 4 and thinking of ways to strengthen Employee Relations and the HR department. They are considering expanding new faculty orientation from 2 days to 3 days. The third day would be used to share the history of NPC, and/or for mentoring opportunities.
 - 4. ERC did not meet in July, and will meet in the following week.

- B. Enrollment Management Committee
 - 1. Mira White reported that the EMC has not met since April.
 - 2. There is an enrollment plan being developed.
 - 3. EMC will meet in September.

VI. Review requests received

- A. No requests received for the 8/1/08 meeting.

VII. Council Discussion Items

- A. Banding
 - 1. ERC recommended hiring a consultant to look at the banding issue due to the scope and complexity of compensation issues. The ERC is waiting for the CC to recommend or reject the idea of hiring of a consultant. This issue will be an agenda item in September.
 - 2. Blaine Hatch briefly explained banding for guests not familiar with the issue.
- B. College Council Membership roster
 - 1. EMC and ERC need to verify their rosters and determine term lengths for their members.
 - 2. Term lengths for the standing committee members need to be based on CC term length guidelines.
 - 3. EMC and ERC are to figure out their term length structure and report back to the CC.
 - 4. The CC Member Roster Update was reported by Russell Dickerson and the following was determined:
 - a. Blaine Hatch (administrator) will serve a two year term.
 - b. Heidi Fulcher (dean) has one year of her term remaining.
 - c. Cindy Hutton and Mary Mathias (A&S faculty) each have one year remaining.
 - d. Cindy Trail (A&S Adjunct faculty) has been appointed to a two year term.
 - e. Dianne Samarin and Randy Hoskins (CTE faculty) each have one year remaining.
 - f. (classified/exempt) Leslie Collins and Mira White each have one year remaining; Russell Dickerson was re-elected to serve a 2 year term.
 - g. Student Government representatives for 08/09 year not known.
Question: Will Candy Canida finish one year term or has a replacement been found? CC to await member election by SGA.
 - h. Mike Lawson (Faculty Association President) to serve for one year.
Note: the shared governance procedure requires the Faculty Association President to serve on CC while in office.

- i. Vacancies: CTE Adjunct, one year of term remaining, to be appointed by the FA President; A&S Faculty, two year term, to be appointed by the FA President; Student Representative, two year term, to be elected by SGA.

VIII. CASO report

- A. Russell Dickerson reported that CASO had an informal planning meeting and discussed how to get staff members excited about CASO. CASO is looking to fill vacancies and recruit new members.
- B. CASO will explore new fundraising ideas with the hope of expanding student scholarship opportunities.
- C. Due to operating budget cuts, CASO will seek ways to streamline expenses.
- D. There will be a CASO Delegates meeting after Convocation, and on August 29th there will be an All CASO meeting on the video system.

IX. Student Government Association report

- A. No SGA members present to give report.

X. NPC Faculty Association report

- A. Mike Lawson reported that he is pleased to be serving as the Faculty Association President, and invites e-mails relevant to his new position.
- B. Faculty members will return soon from summer break.

XI. SPASC, Higher Learning Commission report

- A. Blaine Hatch reported that SPASC has been very active throughout the summer. Data has been sent to subcommittees.
- B. Convocation (August 22) to focus on how the college will move forward.
- C. A visit with HLC Accreditation Liaison Mary Breslin is scheduled for October 15th (Wednesday) & 16th (Thursday). The CC will meet with Mary Breslin. Task: Members should check their schedules and offer dates that will ensure maximum member attendance.
- D. The Communications Committee will make a presentation at the September Board Meeting.

XII. CC member to report at next All-College meeting will be Mary Mathias.

XIII. Date of next CC meeting: 09/05/08 at 1:30pm on Video 1

- A. CC membership will determine whether we will continue to meet on the first Friday of the month @ 1:30pm in the 08/09 academic year.
- B. Items from the 08/01/08 agenda will roll over to the 09/05/08 agenda because there was not a quorum to act on today's agenda.