

# Navajo County Community College District Governing Board Special Meeting Minutes

May 15, 2012 – 10:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

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**Governing Board Member Present:** Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

**Staff Present:** President, Dr. Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

## **Agenda Item 1: Call to Order**

Chairman Jeffers called the special meeting to order at 10:39 a.m.

## **Agenda Item 2: Request to Approve the 2012-2013 Property Tax Increase – Vice President Hatch**

Mr. Hatch presented the staff recommendation to approve the 2012-2013 primary property tax levy of \$13,167,562 which is derived from a rate of \$1.3515 per \$100 of net assessed valuation as discussed in the truth in taxation public hearing and previous meetings. Mr. Hatch confirmed that the college has met all tax increase publication requirements. Mr. Hatch reported there has been no public comment relevant to 2012-2013 property tax increase. Mr. Hatch noted the direct impact of \$75,000 equalization funding increase next year if formula is followed and tax levy is approved as recommended based on the rate alone. Mr. Peaches moved to approve the 2012-2013 primary property tax increase as presented and discussed. Ms. Nahsonhoya seconded the motion. Chairman Jeffers called for discussion.

Mr. Parsons asked if it is opinion or written policy for state legislature to correlate property tax levy and equalization funding. Dr. Swarhout confirmed it is not written policy; the opinion results from discussions with Dale Frost in the Governors office. Dr. Swarhout added the opinion results from our college lobbyist in consultation with legislature is that next year severe examination of equalization funding will take place without the demonstration of local community support at maximum tax levy; statewide tax dollars are more likely to be granted with demonstrated local support at maximum tax levy. Dr. Swarhout noted Arizona Community College Presidents Council share the aforementioned opinion. Dr. Swarhout reports the legislature equalization conversation has escalated focus in the last two years; due to discussions to reconstitute existing formula based on lack of equality. Mr. Hatch noted the first strategic plan approved after Dr. Swarhout became President specified Northland Pioneer College work to protect equalization funding; since focused efforts have been made and equalization has been protected to date. Mr. Jeffers stated he has heard the Governors office and other community colleges say that equalization will be cut and is in agreement with staff. Mr. Jeffers stated equalization exists because there is a need; we represent and serve two of the most impoverished counties in America. Ms. Handorf is in agreement from a civic standpoint. Mr. Parsons asked if enrollment is increased. Mr. Vest responded that enrollment is flat due to the shift in full-time students to part-time students; which is consistent with the national trend for community colleges. Dr. Swarhout added it is her opinion that the college grow to add programs for the benefit of community.

Roll call vote: Ms. Handorf, Ms. Nahsonhoya, Mr. Peaches and Chairman Jeffers voted to approve the 2012-2013 property tax increase as presented. Mr. Parsons voted against. ***The motion to approve the 2012-2013 property tax increase passed with four votes in favor and one against.***





**Agenda Item 3: Request to Adopt the 2012-2013 Proposed Budget – Vice President Hatch**

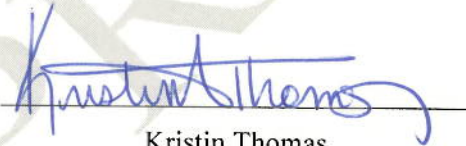
Mr. Hatch reported that the 2012-2013 proposed budget has been presented to the Board and a public hearing was held and the college has complied with all statutory regulations regarding approval of the budget. Mr. Hatch reported that the published and Board reviewed budget is very closely aligned with the Board approved 2011-2014 Northland Pioneer College Strategic Plan and was developed with extensive involvement of staff at administrative and departmental levels. Mr. Hatch presented the staff recommendation to adopt the 2012-2013 proposed budget as presented. Ms. Handorf moved that the Board adopt the 2012-2013 proposed budget as presented. Ms. Nahsonhoya seconded the motion. *The motion to approve the 2012-2013 budget passed with four votes in favor, one against.*

**Agenda Item 4: Request to Adopt the 2012-2015 Proposed Capital Budget- Vice President Hatch**

Mr. Hatch reported the 2012-2015 capital budget as approved by the District Governing Board will guide capital project planning for the next three years as previously discussed throughout the budget development process. Mr. Hatch reported the three-year capital budget is based on the Board approved NPC Strategic Plan. Mr. Hatch stated all capital projects will follow set procurement processes and will be presented to the Board for individual discussion and approval prior to implementation. Mr. Hatch noted 2012-2013 specifics reviewed in previous meeting today. Mr. Hatch reported fiscal year 2013-14 target is \$12 million with the Master Facility Plan in mind; which will be presented to the Board moving forward for review and approval. Ms. Handorf reiterated each individual project will be presented to the Board for review and approval. Mr. Hatch confirmed it is a rolling budget and will be adjusted and modified accordingly as the Board dictates. Mr. Parsons added he is not in favor of adopting the budget based on the college's flat student enrollment data. Ms. Handorf moved that the Board adopt the 2012-2015 capital budget as presented. Mr. Peaches seconded the motion. *The motion to approve the 2012-2015 capital budget passed with four votes in favor, one against.*

**Agenda Item 4: Adjournment**

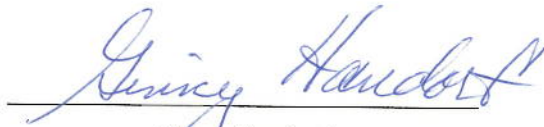
*The special meeting was adjourned at 10:58 a.m. upon a motion by Ms. Handorf and a second by Mr. Peaches and a unanimous vote.*



Kristin Thomas  
Recording Secretary to the Board



Bill Jeffers  
Chairman



Ginny Handorf  
Board Secretary

