

Northland Pioneer College

College Council

Friday, September 4, 2009

NPC Video I, 1:30-3:30 P.M.

- I. Welcome and roll call
 - a. Members in attendance: Don Richie, Tracy Chase, Marylou Schroeder, Gary Mack, Debra McGinty, Rickey Jackson, Susie Acton, Sandy Johnson, Tad Spader, Mary Mathias, Blaine Hatch.
- II. Adoption of Agenda
 - a. Changes:
 - i. Move point B to next meeting.
 - ii. Membership updates need a few more positions.
 - iii. Tad motioned to accept the agenda as amended; seconded, approved by all.
- III. Approve Minutes from May 15th meeting.
 - a. Blaine motioned to approve; seconded; approved by all; minutes adopted.
- IV. Public comments
 - a. Question by Peggy Belknap...Could the Human Resources director be chair of committee?
 - i. After clarification...it was decided to let the committee decide the chair.
- V. Review requests received.
 - a. Procedure 2750 Drug-free Workplace up for review, comment and recommendation.
 - i. Comment. Debra McGinty was very involved with putting procedure together, and a lot of work went into it. Additionally, there were things that weren't written that will need to be considered on a case by case basis.
 - ii. Question regarding zero tolerance.

- iii. Examples and clarification of zero tolerance policy.
- iv. Susie motioned to go forward with policy; seconded by Sandy; approved by all.

VI. Council issues.

- a. Dr. Swarthout's shared governance model comments and feedback.
 - Explanation of what's happening in AAUP meetings.
 - Diagram shown on committee hierarchy.
 - Feedback on faculty involvement on committee compared to librarians, advisors, etc...
 - Explanation of open meeting laws.
 - Plan to be put on the agenda at CASO meeting.
 - b. Membership updates of college council.
 - i. Still need associate and full-time instructors from Arts and Sciences division.
 - ii. Still need associate and full-time instructors from CTE division.
 - iii. Email recommendations.
 - c. Membership updates for standing committee.
 - i. Employee relations committee: still need 3 faculty and one associate faculty member. One person from the college council group needs to serve on the employee relations committee.
 - ii. Enrollment Management: needs one faculty member.
 - iii. Explanation and clarification on 2-year appointments.
 - iv. CASO; has position open.
 - d. Tasks from May meeting.
 - i. Did away with college council blog.
- VII. Standing Committee reports.
- a. Enrollment Management:
 - i. Jake Hinton not present.

- ii. Encourage Enrollment Management committee to meet on a regular basis.

- b. Employee Relations Committee:

- i. Debra McGinty- procedure 2750 is completed.

- ii. Human Resources strategic plan update.

VIII. NPC Faculty Association report.

- i. Comments regarding elected officers.

- ii. HLC team visit update.

- iii. Shared governance model further delineated.

IX. CASO report.

- a. Comment-Silent auction and food sale was a success.

X. Student Government Association update.

- a. Student elections were held today; nothing to report.

XI. Higher Learning Commission update.

- a. SPASC strategic plans.

- i. Board will read the first draft on the 14th.

- ii. The Board is anticipated to adopt the formal 2009-2012 plan.

- iii. The 2010-2013 plan will move forward with timeline of April draft and adoption in May.

- b. HLC visit is in 53 days.

- i. SPASC encouraging student involvement.

- ii. Working on compliance piece to go out to team members.

- iii. Conducted a run through at PDC...impressive.

XII. Next meeting date.

- a. Set for Friday October 2nd at 1:30 in Video I.

- b. Scheduling conflicts with members of the council cited.
- c. Meeting date changed to Friday, October 9th at 1:30 over the Audio system.

XIII. Meeting adjourned.