

Northland Pioneer College

College Council Minutes

12/04/2009

- I. Welcome & roll call
 - A. Members in attendance: Mary Mathias, John Chapin, Blaine Hatch, Tracy Chase, Dawn Johnson, Ryan Rademacher, Gary Mack, Loyelin Aceves, Ann Hess, Preston Romero, Sandy Johnson, Susie Acton, Rickey Jackson, and Tad Spader.
- II. Adoption of Agenda
 - A. John moved, Rickey seconded to adopt the agenda—approved.
- III. Blaine moved, Loyelin seconded to approve the November minutes—approved.
- IV. Public comment
 - A. First read of procedure 2141, College Archives
 - a. Make recommendation at next meeting.
 - b. John shared his concern about what is “proper security”.
 - c. Blaine suggested the committee have a set of guidelines for what is appropriate for public view.
- V. Review requests received
 - A. Ann Hess reported the Executive Team discussed the Social Media Policy and gave their approval—will move forward in January.
 - B. Tad reported the change in “drop policy” for student registration. After 1/7/10, students will have to pay at registration by cash/e-cashier etc. or have had made prior payment arrangements—this includes, FA/Pell Grant, letter from 3rd party. Citizenship info also has to have been done.
 - C. Blaine discussed the inclusion of the Sustainability Committee into the college governance structure. The general consensus was to include them as a Standing Committee of the College Council. Blaine will take that idea to the Sustainability Committee. Will look at this the next meeting and make a recommendation.
 - D. Blaine asked for what items currently sent by courier could be sent electronically—tests, graded papers, and student work. Susie shared her concern about using the Multi Functional Printers and issues not resolved as yet. Blaine suggested a discussion thread on My NPC.
 - E. Blaine discussed the “proposed tuition for 2010-11”. In Feb. tuition proposal will be brought to the Board and in March, the Board approves tuition cost. There has been a steady increase of \$3 - \$5. \$1 nets \$50,000/yr. under current model. The average

tuition across the State is \$59. Blaine suggested a discussion thread on My NPC to gather other input—next meeting make a recommendation.

- F. Itemization of job duties on electronic pay stub—Dawn made a motion to forward this request to the Employee Relations sub-committee, Blaine seconded—approved. Blaine suggested a time frame of 1 month.

VI Council Issues

- A. Job duties for the Enrollment Management and Employee Relations Committees—i.e. benefits pkg. MyNPC discussion thread.

VII Standing Committee reports

- A. Enrollment Management Committee—None
- B. Loyelin reported the Employee Relations Committee is reviewing policies 2755 & 2970. Peggy (HR) is sending out info to everyone on the 403B savings plan. A survey is being sent out college-wide on how NPC can acknowledge employees and one on self-development.

VIII NPC Faculty Association report

- A. Sandy reported they are working on how to incorporate sustainability into the curriculum—looking at form 3035; regalia for graduation; and Lee Sweetman is retiring at end of semester.

IX CASO report

- A. Loyelin reported that interim President, Mira White is resigning—election will be held after convocation on Jan. 8th.

X SGA report

- A. Preston Romero, Secretary reported that SGA will host a dance in Feb. and a talent Show in April. They are working on community outreach, sustainability, and doing Meet & Greet at different locations.

XI SPASC, Higher Learning Commission update

- A. Blaine reported that SPASC review/approved the archive procedure 2141 so it could move on to College Council for review and recommendation. Next meeting will be after the first of the year where they will start working on an update for the Strategic Plan.

XII Next meeting will be January 15th, 2010 at 1:30pm in V 1.