Master Planning Kickoff Meeting Agenda

Introductions

Purpose of Meeting: DLR Group will be gathering information from all employees to aide in the preparation of a Master Plan document. At the meeting we will ask you to answer the questions listed under “Topics” below. In answering the questions please consider these campus characteristics:

Access: How does access to the site and buildings function? Think about vehicular, pedestrian, parking, service and delivery access.

Signage and Wayfinding: Is it easy or difficult to find your way around Campus and with in buildings? Is the signage dated?

Safety and Security: Is lighting adequate on site and in the buildings? Are there areas on the existing Campus that you feel uncomfortable in? Is there adequate access to emergency phones?

Landscaping: How much would you like and what type? Is integrating native plants into the landscape important to you?

Sustainability: Should new buildings be highly sustainable, moderately sustainable or do you care?

Campus and Building Image: What would you like the campus to represent to the facility, students and community?

Community Connection: What facilities should be available for community use? How do you see the community other than faculty and students using the Campus?

Topics

- Existing facilities:
  - What are the most favorable characteristics and qualities of your existing College facilities?
  - What are the least favorable characteristics and qualities of your existing College facilities?
- Critical Attributes for a New Campus Plan:
  - What are the critical attributes that the new campus design must meet and be measured by?
  - What is the image you would like the Campus to have?
- Curriculum/Education Program Considerations
  - Identify additional new programs or changes in existing programs that might impact the master plan.
  - Are the existing educational spaces being utilized efficiently? What new educational spaces are needed? What existing educational spaces can be repurposed or eliminated?
- How will technology change the way curriculum is taught?
  - Will this change the number or size of classrooms? What type of technology should be in classrooms? What infrastructure should be in place in these classrooms?
- Open Discussion On Other Issues

Conclusion

- Goal setting
- Next steps