

## Federal Depository Library Program Biennial Survey June 2013

Your Name Deb Holbrook  
Your Title Associate Librarian  
Parent institution (University, City, etc.) Northland Pioneer College  
Library Name Little Colorado Campus Library  
Depository Library Number 0025B  
Your Email Address [deborah.holbrook@npc.edu](mailto:deborah.holbrook@npc.edu)  
Your Phone Number 928-289-6520

1. I have reviewed my library's information in the [Federal Depository Library Directory](#) and it is current and correct. Yes

2. Does your library plan to remain in the Federal Depository Library Program? Yes

3. Are you considering changing your designation from regional to selective? Not applicable. My library is a selective depository.

4. How many physical or tangible publications are in your library or library system other than government publications?(Include material in cataloged and uncataloged collections under the purview of your library director).

10,000 or more

5. Describe your depository collection characteristics. Select all that apply.

Blend of current and retrospective holdings

Emphasis on collection and/or services for electronic resources

6. Does your library have official [selective housing agreements \(SHA\)](#)?

No

7. Identify the primary strategies you employ to determine the Federal Government information needs of your community.

Information needs identified based on past usage, research questions, academic curriculum, community demographics, and feedback from statewide peers.

8. How often do you review depository [item selections](#)?

Annually perform a comprehensive review

9. Does your library provide public access to all titles in the [FDLP Basic Collection](#), in at least one format?

Yes

**10. Indicate where tangible Federal depository publications are housed. Select all that apply.**

**Titles are housed in:**

A separate collection (i.e., apart from the main or general collection)

A reference collection

Other branches or locations in the library system

**You MUST fill out this textbox if you selected "Other"!**

**11. Does your library provide access to eBooks (downloadable eBooks, and not links to books that are available online)?** Yes, to all patrons

**If yes, which formats do you make available? For example, Mobi, EPUB, etc.** Adobe Digital Editions, pdf or ePub

**If yes, through what mechanism or tool do patrons download the eBooks? For example, through a subscription database, downloaded from a local server, etc.** subscription database

**If no, do you anticipate making eBooks available within the next year?**

**12. Are you planning to relocate Federal depository collection(s) in the next two years? For example, are there plans to renovate your library and shift collection locations?** No

**13. How does your library create and maintain a piece level inventory for all tangible publications currently being received? Select all that apply.** Catalog

**You MUST fill out this textbox if you selected "Other"!**

**14. How does your library keep and maintain a piece level inventory for all older, previously received tangible publications? Select all that apply.** Catalog

**You MUST fill out this textbox if you selected "Other"!**

**15. Describe access to depository microfiche. Select all that apply.**

Access from library microfiche readers with printing capabilities (i.e., print to paper)

**16. Has your library conducted a collection condition survey/assessment in which depository materials were included?** Yes

**17. Since your library became an officially designated Federal Depository library, have significant portions of your historic documents collection been lost due to natural or man-made disasters?** No

**18. Describe the access to depository tangible electronics (i.e., CD-ROMs, DVD-ROMs, etc.). Select all that apply.**

Access from library public workstations with printing or downloading capabilities

Circulate to patrons

**19. Describe your collection review practices related to [weeding depository publications](#). Select all that apply.**

Publications discards are processed in conformance with regional depository library direction

Publications are routinely reviewed and weeded when appropriate, at least annually

My library is currently weeding a large part of the collection or plans to weed heavily within the next two years

**20. Does your library have a preservation/conservation program that includes, but is not limited to activities such as binding, encapsulation, or moving materials to a climate controlled area?**

No

**If yes, are preservation activities applied to depository materials?**

**21. How does your library routinely identify appropriate online publications for your depository collection?**

review of shipping lists for items not selected in print; duplicate print records as electronic;  
review of NET online titles monthly lists;

**22. How does your library routinely create, acquire, or update bibliographic records for online publications? Select all that apply.**

Copy cataloging

Records for born digital publications are added to the catalog

**You MUST fill out this textbox if you selected "Other"!**

**23. How do you provide access to online publications? Select all that apply.**

Catalog records

Web site

Library guides

**You MUST fill out this textbox if you selected "Other"!**

**24. Do you find that depository staffing is adequate to fulfill basic depository responsibilities and FDLP requirements?**

Yes

**25. Does the library currently have a designated depository coordinator or coordinators or an interim coordinator if the permanent position is vacant?**

Yes

**26. Describe the experience level of staff who work in depository operations. Select all that apply. Please do not include student workers or volunteers.**

Expert (Familiar with most/all depository operations)

**27. Does anyone at your library identify themselves as an expert in any aspect of depository operations or services? For example,**

No

**technical services, reference services, subject specialty.**

**If yes, please specify?**

**28. How is information about the FDLP shared with staff members at your library? For example, new resources of interest, notice of a survey, etc.**

Information shared through regular staff meetings, staff email, web pages, hands-on displays, new acquisition lists, handouts/flyers

**29. Which GPO provided training formats does your library to expect to utilize in the next two years? Select all that apply.**

In person conferences

Webinars

Online self-paced sessions

Other. Please specify

**You MUST fill out this textbox if you selected "Other"!**

state level trainings or state conference

**30. Which training formats does your library expect to utilize in the next two years from non-GPO sources? Select all that apply.**

In person conferences

Webinars

Online self-paced sessions

Videos

**You MUST fill out this textbox if you selected "Other"!**

**31. What topics are priorities for staff training at your library during the next two years? Please list areas/resources used in depository operations, Federal agencies or their resources, or specific subjects of interest. Optional question.**

Medline, Census website, USA.gov, FDsys, Congress.gov, ERIC, tracking government legislation overview with documents for following legislation

**32. Are there any actual or perceived barriers, physical or administrative, to depository resources in any format for the general public or non-primary library users? Select all that apply.**

Not open to the general public during certain time periods (i.e., closed nights or weekends, during exam weeks, or not open year round)

**You MUST fill out this textbox if you selected "Other"!**

**33. May any member of the general public (regardless of residency in the library service area, age, disability, or other status) access and use Federal Government information**

**resources in all formats and receive reference services free of charge at your library and selective housing sites?**

Yes

**34. List the primary ways your library provides public services for depository resources (e.g., reference, instruction within the library, presentations to community groups).**

Reference questions, ask-a-Librarian

**35. Is the eagle emblem, statutory language, or other language indicating the library is a center of Federal information resources prominently displayed? Select all that apply.**

Emblem on or near all library entrances

Emblem and/or language on library Web pages other than the home page

**36. What are the biggest issues your library as a whole is facing? Select all that apply.**

Budget constraints

**You MUST fill out this textbox if you selected "Other"!**

My institution's approving library director or designee has reviewed and accepted the responses to this survey.

**Approving Official's Name (first and last)**

Trudy Bender

**Approving Official's Title**

Head Librarian

**Approving Official's E-mail Address**

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