PETITION FOR REINSTATMENT FORM

READ BEFORE COMPLETING. You are requesting for reinstatement of Federal financial aid assistance because you failed to meet the Satisfactory Academic Progress (SAP) requirements. Completing this form does not guarantee financial aid assistance. The outcome for a Petition for Reinstatement may include approval, probation status, restricted status towards completion of degree, or denial. You will be notified in writing of the outcome of your request.

STUDENT INFORMATION: PLEASE PRINT THE INFORMATION YOU ARE PROVIDING. NPC ID: ______________

Legal Name (Last): ___________________________ (First): ___________________________

INDICATE THE SEMESTER(S) YOU ARE APPLYING FOR FINANCIAL AID REINSTATEMENT:
You must have a complete financial aid file when applying for reinstatement.

Fall 20_______ Spring 20_______ Summer 20_______

YOU ARE REQUIRED TO ATTACH THE FOLLOWING DOCUMENTS TO THIS FORM:

✓ Student will notify the NPC Financial Aid Office in writing the reason(s) the student did not meet the SAP requirements.

✓ Include in your letter how the condition or situation has been resolved thus allowing the student the ability to meet SAP requirements.

✓ Attached a copy of your degree audit showing all courses completed. Contact an NPC Academic Advisor.

✓ Include documentation to support your request for reinstatement due to extenuating circumstances includes personal illness or accident, serious illness, death within immediate family, or other circumstances beyond the reasonable control of the student.

Examples of documentation – an obituary notice, divorce decree, a letter from a physician or counselor, police report, copy of official death certificate or other legal documentation, etc.

NOTE: Failure to successfully complete all SAP requirements during the reinstatement period (as defined in the Northland Pioneer College catalog) will result in loss of financial aid eligibility.

RETURN FORM TO: NPC FINANCIAL AID OFFICE, PO BOX 610, HOLBROOK, ARIZONA 86025

FOR FINANCIAL AID OFFICE USE ONLY

SAP Committee Decision / Date: __________________________

[ ] Approved [ ] Denied [ ] Probation status [ ] Restricted status [ ] Other recommendation: __________________________

FAO Authorization: __________________________ Date: __________________________

PUBLIC NOTICE OF NONDISCRIMINATION: Northland Pioneer College does not discriminate on the basis of race, color, national origin, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Director of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (800) 266-7845. The Section 504 Compliance Officer is the Coordinator of Disability Resources and Access, 1001 W. Deuce of Clubs, Show Low, Arizona 85901, (800) 266-7845. The lack of English language skills will not be a barrier to admission and participation in vocational education programs. Revised 2-26-10.