

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
9 September 2016
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Vicki Bessinger (Vice-Chair), Ina Sommers, Nicole Ulibarri, Ryan Rademacher
Voting Members Excused: Dawn Johnson (Chair), Royce Kincanon, Joan Valichnac, Julie Peck, Daphne Brimhall
Voting Members Absent: Susan Jamison, PJ Way
Non-Voting Members Present: Stacy Ashcraft, Terrie Shevat (Recorder)
Guests: Jason LaBute, Jeremy Raisor

I. Welcome and Roll Call

Vicki Bessinger called the meeting to order at 2:05 p.m. followed by roll call of members present. A quorum was not present. Once it was determined that a quorum could not be reached, the meeting continued with informational discussion and reports.

II. Adoption of Agenda

A quorum was not present. No business conducted.

III. Approval of Minutes – May 13, 2016

A quorum was not present. No business conducted.

IV. Old Business

a. *Sustainability Charge – Stacy Ashcraft*

Stacy Ashcraft presented the charge for the Sustainability Committee. She explained that all members are new to the committee and noted several objectives. The Sustainability Committee plans to use the year to research what each location is already doing to recycle. The committee will research the surrounding communities to identify possible recycling resources offered. The committee will determine how NPC utilizes these resources at each campus and center location.

V. New Business

a. *New member information*

Vicki announced four new College Council members who agreed to serve on the council from 2016 - 2018: PJ Way, Royce Kincanon, Joan Valichnac, and Daphne Brimhall.

b. *November meeting date change*

Vicki informed members the November 11, 2016 College Council meeting lands on Veterans Day and noted the college is closed. She reported the November College Council meeting date has been rescheduled for November 18, 2016, in the Model Classroom from 2 – 4.

c. *Operational Guideline review & discussion (informational)*

All council members received the College Council Operational Guidelines. Vicki asked members to review the Operational Guidelines with a revision date of 10/9/15 and submit any changes or updates to Terrie Shevat before the October meeting. Council members may also bring their changes to the October meeting. **CC members will take action on Revised Operational Guidelines on October 14.**

VI. Organization Reports

a. *Classified Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina reported on the silent auction held during the August Convocation stating it was a success. CASO received \$1000 more this year than last year's silent auction, receiving a total of \$2234. Ina stated two of the seven tables constructed of wood reclaimed from the Rodeo-Chediski fire were sold. The remaining five are on display in the SCC lobby and are for sale at \$200 each. CASO will hold a fundraiser in October and plans to sell blue oven mitts designed with the NPC logo embroidered on the top for \$8 each. CASO's goal is to sell a minimum of 150 mitts.

- b. *NPC Faculty Association Report – Ryan Rademacher*
Ryan stated the Faculty Association has met twice, once at the August Convocation and once in September. The August meeting was largely a conversation with Dr. Swarthout who was addressing several concerns. The September meeting was brief with no business. Faculty is working on filling holes for committee assignments and gearing up to look at *Procedure 2625 Student Conduct Code* regarding academic misconduct and how this is handled at NPC.
- c. *Student Government (SGA) Report – Josh Rogers*
Josh reported on Student Government activities stating they are currently working on gathering and recruiting students. A great deal of interest was generated at the ice cream socials with multiple student signups. The SGA President and other officers will focus their time on recruiting students who signed up asking them to complete an application form.
- d. *Strategic Planning & Accreditation Steering (SPASC) – Vicki Bessinger*
Vicki informed council members that Mark Vest will ask members of SPASC at their next meeting if anyone would like to provide SPASC updates to College Council.
- e. *Instructional Council – Ryan Rademacher*
Ryan reported that IC met for the first time today. Discussions included timeline for instructor permission for withdrawals, and the Cambridge International Exams and how this might affect students at NPC.

VII. Standing Committee Reports

- a. *Employee Relations Committee Report – Bill Fee*
Vicki reported for Bill in his absence. Bill Fee is the Chair of the Employee Relations Committee (ERC) and is currently working to fill vacancies within this group in order to make ERC fully operational again. Bill will report to College Council on ERC activities and current membership during the October meeting.
- b. *Student Success Committee Report – Josh Rogers*
Josh reported on the Student Success Committee noting the committee is reorganizing its membership. The next big project involves focusing on improving student orientation and moving towards a success course to try to improve retention overall with NPC students. Josh gave an update on Starfish noting we're in the pilot faze with over 25 pilot faculty to include full time and adjunct. Training was completed this week and faculty were able to learn in their live classes. Pilot faculty gave positive feedback about the system.
- c. *Sustainability Committee Report – Stacy Ashcraft*
Stacy reported that Sustainability has met twice to discuss where they currently stand before determining a direction the committee needs to go. They plan to meet again in October.

VIII. Other

- a. Jeremy Raisor stated he is not a member of the SPASC committee but wanted to share with College Council what he learned while in attendance at the last four SPASC meetings.

IX. Adjournment

Vicki asked if there is any additional business to discuss. With no comments from Council members, Vicki declared the meeting adjourned.

X. Next Meeting – October 14, 2016, 2:00 pm on Video I