

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
8 April 2016
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Susan Jamison (Chair), Dawn Johnson (Vice-Chair), Maderia Ellison, Peg Erdman, Russell Ott, Tracy Chase, Ina Sommers, Nicole Ulibarri, Ariel Shirley

Voting Members Excused: Julie Peck, Morgan Black, Margaret White, Ryan Rademacher, Vicki Bessinger

Non-Voting Members Present: Bill Fee

Guests: Ken Wilk, Mark Vest

I. Welcome and Roll Call

Susan Jamison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Dawn **MOVED** to adopt the agenda as presented; **SECOND** by Maderia. Motion **APPROVED**.

III. Approval of Minutes – February 12, 2016

Peg **MOVED** to approve the February 12, 2016 minutes as presented; **SECOND** by Russell. Motion **APPROVED**.

IV. Old Business

a. *Committee Charges – Susan Jamison*

i. **Tabled for May: Sustainability Charge – Stacy Ashcraft**

Stacy Ashcraft was not in attendance to present the charge for the Sustainability Committee. Susan tabled this item for discussion at the May meeting.

V. New Business

a. *Items for future strategic planning consideration – Mark Vest*

As Co-Chair of SPASC, Mark discussed an item on SPASC's annual calendar which involves input from a number of different groups relating to future strategic priorities. He noted everyone should have received a survey that was sent out as a result of discussions for future strategic priorities from the Spring Convocation. In addition to this survey, SPASC is asking for input from the President, District Governing Board, Instructional Council and College Council. Mark asked Council Members to submit a report citing items the Council would like to consider for strategic priorities for the future that are in addition to, or different from what we already have as current priorities. The report may be submitted to Mark Vest or Randy Hoskins. Mark stated these items will be placed on a future SPASC agenda as they look at strategic priorities for 2017-2018 and beyond.

b. *Election Committee/Nomination for Vice Chair – Dawn Johnson*

Dawn discussed the nomination and election process for the 2016-2017 College Council Vice-Chair position. Dawn notified nominees today and is waiting for their response to accept the nomination. After receiving a response from each nominee, Dawn will create a ballot using a Qualtrics survey and will submit the ballot to College Council voting members in April. The election process for nominating the vice-chair will be complete by the first week of May. Dawn also reported on the progress for filling membership vacancies for 2015-2016 and noted that PJ Way has accepted the Administrator position.

VI. Organization Reports

a. *Classified Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina will have a report for Council members next month on the CASO non-food drive which ends today. She expressed her thanks to everyone who donated.

b. *NPC Faculty Association Report – Tracy Chase*

Tracy reported on the Faculty Association (FA) meeting held on April 1. Faculty discussed donating funds from faculty dues for student scholarships. Procedure 2970 was finalized and a Qualtrics survey will be submitted to faculty for voting. Retiring faculty (Doug Seely, Barry Graham, Sandy Johnson, Barry Richins, Jim Boblett) will be honored the morning before Commencement. Faculty discussed creating an academic misconduct hearing panel. Ryan updated the faculty on his meeting with Dr. Swarthout. FA is working on officer elections.

c. *Student Government (SGA) Report – Ariel Shirley*

Ariel reported on the SGA Talent Show held on March 25, noting it was a great success. SGA is currently focused on the road trip to three Arizona universities and Fort Lewis College in Durango, CO. Officer elections will take place later this month for the 2016-2017 academic year. Ariel noted they will also elect two new SGA representatives for College Council.

d. *Strategic Planning & Accreditation Steering (SPASC) – Mark Vest*

Mark stated SPASC is collecting information relating to future strategic priorities from multiple group within the college and getting organized in preparation for the new strategic planning process beginning in the Fall.

e. *Instructional Council – Ken Wilk*

Ken reported that IC is busy working on five items: 1. Academic conduct guidelines for plagiarism; 2. Approval of one course that was not approved in error; 3. Sub-committee reports; 4. Changing new course forms to further define hybrid courses and laboratory components; 5. Cleaning up guidelines for submitting courses in ACRES.

VII. Standing Committee Reports

a. *Employee Relations Committee Report – Bill Fee*

Bill reported no activity in ERC; however, the committee should be back in operation by Fall.

b. *Student Success Committee Report – Josh Rogers*

No report.

c. *Sustainability Committee Report – Stacy Ashcraft*

No report.

VIII. Adjournment

Dawn **MOVED** to adjourn; **SECOND** by Tracy. Motion **APPROVED** by unanimous vote.

IX. Next Meeting – May 13, 2016, 2:00 pm on Video I